

## Passive Voice

### 1. Choose the most suitable tense. The first example is done for you.

1. Their new house hasn't been finished / wasn't finished yet.
2. The robbers were arrested / have been arrested as soon as they left the bank.
3. Sue told us her baby is born / had been born two weeks earlier than expected.
4. If there is too much snow, the match has been cancelled / will be cancelled.
5. When were you told / have you been told about the new rules?
6. Most of the passengers were swimming / were swum easily to the shore.
7. The winning horse was ridden / was riding by Pat Murphy.
8. I looked again for the old man, but he was vanished / had vanished.
9. I don't think that you will be asked / are being asked to show your passport.
10. By the time we go there, the rain had stopped / had been stopped.

### 2. Put each verb in brackets into a suitable passive tense.

1. I'm sorry , madam, but this carpet (already sell) has already been sold.
2. The old house on the corner (knock down) .....last year.
3. When exactly (John give) .....his prize?
4. Most people agree that America (not discover) ..... by Ch. Columbus.
5. All complaints about products (deal with) .....by customer service department.
6. Police confirmed that the murder weapon (since discover) .....in a nearby lake.
7. It (announce) .....yesterday that the government has decided not to raise income tax.
8. Good news! I (ask).....to take over as the new managing director.
9. I don't believe that this play (write) .....by Shakespeare.
10. Ann really likes (invite) ..... to dinner parties.

### 3. Rewrite each sentence, putting the verb underlined in the passive where this is possible.

1. I really like this hotel. / not possible /
2. People ate most of the food at the party. /...../
3. Jane won the poetry competition. /...../
4. Peter's new car cost over £20.000. /...../
5. Martin always wears casual clothes. /...../
6. One of our visitors lost this cigarette lighter. /...../
7. They haven't decided the exact time of the match yet. /...../
8. Most of the guests had left the hotel by midday. /...../
9. Some parents read to their children every night. /...../

10. This bike belongs to my sister. /...../

**4. Complete the second sentence so that it has a similar meaning to the first sentence, using the word given. (Two to five words).**

1. Last Thursday we appointed a new marketing manager. /was/.  
A new **marketing manager was appointed** last Saturday.
2. Smith Ltd are supplying our company with furniture. /supplied/.  
Our company.....by Smith Ltd.
3. William the Conqueror built the castle in the 11<sup>th</sup> century. /by/.  
The castle .....William the Conqueror in the 11<sup>th</sup> century.
4. No decision has yet been made /decided/.  
Nothing ..... yet.
5. People believe that someone murdered Jenkins /was/.  
It ..... murdered.
6. Your hair needs cutting. /get/  
You ought .....cut.
7. The police were following the suspects. /were/  
The suspects ..... police.
8. No one has seen Peter since the day of the party. /been/  
Peter ..... the day of the party.
9. We put up the notice about the trip on the notice board yesterday. /was/  
A notice.....up on the notice board yesterday.
10. People think that an apple a day is good for you. /to/  
An apple a day.....for you.

**5. Rewrite each sentence so that it contains a form of *have something done*. Do not include the agent.**

1. A painter painted our house last month.  
We **had our house painted last month.**
2. The hairdresser is cutting my hair this afternoon.  
..... .
3. Someone has stolen my motorbike.  
..... .
4. The dentist has taken out all of Rocky's teeth.  
..... .
5. I haven't been to the car-wash for a long time.  
..... .
6. The men are coming to put in the new central heating on Saturday.  
..... .
7. Someone broke Harry's nose in a fight.  
..... .

8. Isn't it time someone fixed your tv?  
..... .
9. Helen's publishers have just published her book.  
..... .
10. The police towed away Nigel's car.  
..... .

**6. Rewrite each sentence so that it contains a form of *have something done*. Do not include the agent**

1. Apparently, Freddie has a wife in Scotland.  
**Freddie is said to have a wife in Scotland.**
2. Nobody knows anything about Brenda's family.  
..... .
3. People think that someone started the fire deliberately.  
..... .
4. You should ask a doctor to see to that cut.  
..... .
5. People say that Chris was in the army.  
..... .
6. My trousers need to be pressed before I leave.  
..... .
7. No-one has signed this letter.  
..... .
8. Mary's hair still needs cutting.  
..... .
9. People believe that Norma is living in Paris.  
..... .
10. The director of the school has decided that smoking is no longer allowed.  
..... .

## To have sth done

### Construction

1. Simple Present ----- has + ...+ III forma czasownika (z końcówką -ed lub inną właściwą dla czasowników nieregularnych)
2. Simple Past ----- had + ...+ III forma czasownika ( z końcówką -ed lub inną właściwą dla czasowników nieregularnych)
3. Present Perfect ----- has + had + ... + III forma czasownika (Past Participle)
4. Past Perfect ----- had + had + ... + III forma czasownika (Past Participle)
5. Simple Future ----- will + have + ... + III forma czasownika (Past Participle)
6. Present Continuous ----- is, are + having + ...+ Past Participle
7. Past Continuous ----- was, were + having + ...+ Past Participle
8. Going to have -----is, are going to have + ...+ Past Participle
9. Should, could (modalny) do ----- should, could + have + ... + Past Participle
10. was, were being done ----- was, were having + ... + Past Participle

### Exercise A. Answer the questions.

1. The doctor examined Paul's ankle. What did Paul do?
2. Someone delivers her groceries once a week. What does she do?
3. A hairdresser has cut and styled Pamela's hair. What has she done?
4. Someone will repair our leaking roof. What will we do?
5. Someone cut the lawn for them while they were away. What did they do?
6. Somebody had serviced their car before they went on holiday. What had they done?
7. A builder will do up Jan's attic. What will Jan do?
8. Someone is designing some furniture for him. What is he doing?
9. A detective investigated the case for her. What did she do?
10. Someone has written the actor's life story for him. What has he done?
11. Someone is organising a birthday party for her. What is she doing?
12. The secretary had prepared the minutes for him before the meeting. What had he done?
13. He was building their swimming pool. What were they doing?
14. He had someone paint his daughter's portrait. What did he do?

**Exercise B. Write the sentences in the causative.**

1. Their wedding reception was organised by caterers.
2. I'll ask her to make the appointment for Friday.
3. He was mending the table for Sophie.
4. He took his boots to be re-heeled.
5. I will tell James to cancel the meeting tomorrow.
6. Don't ask them to post the letters.
7. I'll get the men to move this for you by this evening.
8. The mechanic is repairing her car.
9. They renovated the Smith's house last year.
10. They are going to clean our swimming pool.
11. He doesn't mind the barber cutting his hair short.
12. You should ask someone to water your plants while you're on holiday.
13. She prefers sending her clothes to the dry-cleaner's.
14. My father likes people taking his photograph.
15. Our cooker was being repaired when the lights went off.
16. The beautician polished the model's nails.
17. Has your leg been X-rayed?
18. Where do they take their photographs to be developed?
19. Will she get someone to deliver the computer?
20. Would you like someone to do the shopping for you?